

# AY 2024 for the **First** Period(**Spring** Semester)

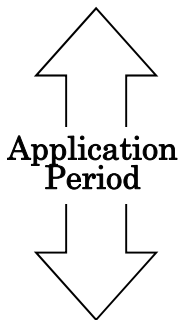
## Application for Tuition fees Exemption

The tuition fees exemption for the First period of AY 2024 is scheduled as stated below. Those who are interested in the exemption should apply as described below.

The application period for current students (excluding those who are scheduled to graduate or complete their studies in March 2024) and new students for AY 2024 is different.

**(Current Students (excluding those who are scheduled to graduate or complete their studies in March 2024))**

- **Download of Application forms : from the end of January, 2024**



**The method of submission is designated by each Academic Service Office. Please check the "List of Mailing Address and Submission Method" on the next page and submit your application according to the method designated by the Academic Service Office to which you belong.**

※If you apply by mail, since it contains personal information, please send it by registered mail or Letter Pack, etc., which can be tracked.

**【If you have any concerns about your application, contact your academic service office in advance. After the deadline, we will not receive any documents.】**

- **Deadline for Submission : February 22, 2024 (Thu)**

**(New Students for AY 2024)**

- Application forms, etc. are available to download from the end of March 2024 on our university website
- Period of Application: April, 2024 (scheduled)
- More information will be announced later on our website

### 《Notice》

1. Incomplete documents will not be accepted, so please prepare your application as early as possible.
2. The application form for the spring semester for AY 2024 is different with the application form for the fall semester for AY 2023.
3. In the event an application for tuition fees exemption for the fall semester for AY 2023 was filed, another application is needed for those wishing for another exemption, etc. for spring semester for AY 2024.
4. In the event an application for tuition fees exemption for the fall semester for AY 2023 was filed and in the absence of any change in income, family size, etc. during application for spring semester for AY 2024, please apply with "Application for Continuance".
5. Even if applicants are studying abroad, it is necessary to apply in the period above-mentioned.

January 23, 2024

Division of Student Welfare, Department of Student Affairs

<https://www.tsukuba.ac.jp/en/admissions/financial-exemption/>

**Application for Tuition Fees Exemption etc..**  
**List of Mailing address, Contacts and Submission Method**

The Submission Method varies from Academic Service Office. Please follow the instructions in the table below.  
 If there are any deficiency in documents, we will contact by telephone or e-mail etc.

| Departments (~2019)   | Departments (2020~)   | Submit to  | Contact for   | How to submit                                   |
|---|---|--|---|---|
| College of Humanities<br>College of Social Sciences<br>Under Graduate Program of International Social Studies<br>Graduate School of Humanities and Social Sciences  | College of Humanities<br>College of Social Sciences<br>Under Graduate Program of International Social Studies<br>Degree Programs in Humanities and Social Sciences  | Academic service office for the Humanities and Social Sciences Area<br>Student support section<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8571 | e-mail<br>jinsya.gakusei@un.tsukuba.ac.jp   | Either by mail or at the counter                |
| Graduate School of Business Sciences<br>Graduate School of Comprehensive Human Sciences[Evening Courses]  | Degree Programs in Business Sciences<br>Law School Program<br>MBA Program in International Business<br>Degree Programs in Comprehensive Human Sciences<br>[Master's Program in Counseling, Doctoral Program in Counseling Science, Master's /Doctoral Program in Rehabilitation Science, Master's /Doctoral Program in Sport and Wellness Promotion]  | Academic service office for the Business Sciences<br>Graduate academic affairs section<br>University of Tsukuba<br>3-29-1 Otsuka, Bunkyo City, Tokyo 112-0012        | Tel 0 3 - 3 9 4 2 - 6 9 1 8<br>business-kyomu2@un.tsukuba.ac.jp                       | In principle by mail, but either at the counter |
| College of Geoscience<br>College of Mathematics<br>College of Physics<br>College of Chemistry<br>Graduate School of Pure and Applied Sciences   | College of Geoscience<br>College of Mathematics<br>College of Physics<br>College of Chemistry<br>Degree Programs in Pure and Applied Sciences   | Academic service office for the Pure and Applied Sciences<br>Student support section<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8571           | e-mail<br>suuri-zaigakusei@un.tsukuba.ac.jp   | Either by mail or at the counter                |
| College of International Studies<br>College of Engineering Sciences<br>College of Engineering Systems<br>College of Policy and Planning Sciences<br>Bachelor's Program in Interdisciplinary Engineering<br>College of Information Science<br>Degree Programs in Systems and Information Engineering<br>[Program in Policy and Planning Sciences,<br>Program in Service Engineering, Program in Risk and Resilience Engineering,<br>Program in Computer Science, Program in Intelligent and Mechanical Interaction Systems,<br>Program in Engineering Mechanics and Energy,<br>Program in Empowerment Informatics] | College of International Studies<br>College of Engineering Sciences<br>College of Engineering Systems<br>College of Policy and Planning Sciences<br>Bachelor's Program in Interdisciplinary Engineering<br>College of Information Science<br>Degree Programs in Systems and Information Engineering<br>[Program in Policy and Planning Sciences,<br>Program in Service Engineering, Program in Risk and Resilience Engineering,<br>Program in Computer Science, Program in Intelligent and Mechanical Interaction Systems,<br>Program in Engineering Mechanics and Energy,<br>Program in Empowerment Informatics]     | Academic service office for the Systems and Information Engineering<br>Student support section<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8573 | Tel 0 2 9 - 8 5 3 - 7 2 9 2、4 9 8 0<br>e-mail : sysinfo-gakuseishien@un.tsukuba.ac.jp | In principle by mail, but either at the counter |
| College of Comparative Culture<br>College of Japanese Language and Culture<br>College of Biological Sciences<br>College of Agro-Biological Resource Sciences<br>Graduate School of Life and Environmental Sciences  | College of Comparative Culture<br>College of Japanese Language and Culture<br>College of Biological Sciences<br>College of Agro-Biological Resource Sciences<br>Degree Programs in Life and Earth Sciences<br>[Program in Biology, Program in Agro-Bioresources Science and Technology,<br>Program in Agricultural Sciences, Program in Life and Agricultural Sciences,<br>Program in Bioindustrial Sciences, Program in Geosciences, Program in Environmental Sciences, Program in Environmental Studies, Program in Mountain Studies]<br>Joint Master's Degree Program in Sustainability and Environmental Sciences | Academic service office for the Life and Environmental Sciences<br>Student support section<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8572     | Tel 0 2 9 - 8 5 3 - 4 5 7 1、4 8 0 4<br>e-mail : seimei.gakusei@un.tsukuba.ac.jp       | By mail only                                    |
| College of Education<br>College of Psychology<br>College of Disability Sciences   | College of Education<br>College of Psychology<br>College of Disability Sciences   | Academic service office for the Human Sciences<br>Student support section<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8572                      | e-mail : ningen-gakusei@un.tsukuba.ac.jp  | By mail only                                    |
| Graduate School of Comprehensive Human Sciences (Human Sciences)  | Degree Programs in Comprehensive Human Sciences<br>[Program in Education, Program in Psychology, Program in Disability Sciences]  |  | e-mail : ningen-gakusei@un.tsukuba.ac.jp  | By mail only                                    |

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|---|---|---|---|---|
| School of Physical Education, Health and Sport Sciences<br>School of Art and Design<br>Graduate School of Comprehensive Human Sciences (Art and Sport Sciences) | School of Physical Education, Health and Sport Sciences<br>School of Art and Design<br>Degree Programs in Comprehensive Human Sciences<br>[Program in Neuroscience, Program in Human Care Science, Program in Public Health, Program in Sports Medicine, Program in Physical Education, Health and Sport Sciences, Program in Coaching Science, Program in Art, Program in Design, Program in Heritage Studies, Program in Sport and Olympic Studies]<br>Joint Master's program in International Development and Peace through Sport<br>Joint Doctoral Program in Advanced Physical Education and Sports for Higher Education | Academic service office for the Art and Sport Sciences<br>Student support section<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8574   | (E-mail)<br>tg-gakuseishien@un.tsukuba.ac.jp  | Either by mail or at the counter  |
| School of Medicine<br>School of Nursing<br>School of Medical Sciences<br>Graduate School of Comprehensive Human Sciences (Medical Sciences)                     | School of Medicine<br>School of Nursing<br>School of Medical Sciences<br>Degree Programs in Comprehensive Human Sciences<br>[Program in Medical Sciences, Program in Nursing Sciences, Program in Public Health]  | Academic service office for the Medical Sciences<br>Student support section<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8575   | E-mail: igaku-shien@un.tsukuba.ac.jp  | By mail only  |
| College of Media Arts, Science and Technology<br>College of Knowledge and Library Sciences<br>Graduate School of Library, Information and Media Studies         | College of Media Arts, Science and Technology<br>College of Knowledge and Library Sciences<br>Degree Programs in Comprehensive Human Sciences<br>[Master's/Doctoral Program in Informatics]   | Student Support Section,<br>Academic Service Office for the Library, Information and Media Sciences Area<br>University of Tsukuba<br>1-2 Kasuga, Tsukuba, Ibaraki, 305-8550<br>JAPAN  | Email: tosyoss-gakusei@un.tsukuba.ac.jp   | By mail only  |
|   | School of Comprehensive Studies   | Academic Support Center<br>School of Comprehensive Studies<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8577  | Email: scs-jimu@un.tsukuba.ac.jp  | Either by mail or at the counter  |
| School of Integrative and Global Majors   | ALL STUDENTS OF:<br>Doctoral program in Human Biology<br>Program in Empowerment Informatics (5th-year students)<br>Master's/Doctoral Program in Life Science Innovation<br>Ph.D. Program in Humanics<br>Bachelor's Program in Global Issues   | 【Graduate Courses】<br>School of Integrative and Global Majors (SIGMA office)<br>Student Support Section,<br>University of Tsukuba<br>Advanced Research A bldg 7th floor<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8577<br><br>【Graduate Courses】*Program in Empowerment Informatics<br>Academic service office for the Systems and Information Engineering<br>Student support section<br>University of Tsukuba<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8573<br><br>【Undergraduate Course】<br>Top Global University Project Office<br>Department of Educational Promotion<br>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8577 | (Human Biology) (Humanics)<br>tel: 0 2 9 - 8 5 3 - 7 0 7 6<br>mail: sigma@un.tsukuba.ac.jp<br><br>(Empowerment Informatics)<br>tel: 0 2 9 - 8 5 3 - 7 2 9 2、4 9 8 0<br>mail: sysinfo-gakuseishien@un.tsukuba.ac.jp<br><br>(Life Science Innovation)<br>tel: 0 2 9 - 8 5 3 - 3 6 6 2<br>mail: life-innov@un.tsukuba.ac.jp<br><br>(Bachelor's Program in Global Issues)<br>tel: 0 2 9 - 8 5 3 - 2 5 0 0<br>mail: bpgi-office@un.tsukuba.ac.jp | Either by mail or at the counter<br>*As for Program in Empowerment Informatics, in principle by mail, but either at the counter |
|   | International Joint Degree Master's Program in Agro-Biomedical Science in Food and Health   | GIP-TRIAD Academic Service Office<br>University of Tsukuba<br>Medical Area 4E 610<br>1-1-1 Tennodai, Tsukuba, Ibaraki, 305-8575   | tel: 0 2 9 - 8 5 3 - 3 2 2 8<br>mail: gip_info@un.tsukuba.ac.jp   | Either by mail or at the counter  |