

1 General Guidelines

(1) Please consult the Course Registration Guidebook (separate book) for vital information about university registration procedures.

(2) Any changes made to courses will be posted on bulletin boards.

(3) Course Timetable

Each course period begins and ends as follows (one period = 75 minutes):

Period	Time
1st period	8 : 40 ~ 9 : 55
2nd period	10 : 10 ~ 11 : 25
3rd period	12 : 15 ~ 13 : 30
4th period	13 : 45 ~ 15 : 00
5th period	15 : 15 ~ 16 : 30
6th period	16 : 45 ~ 18 : 00

Break
9 : 55 ~ 10 : 10
11 : 25 ~ 12 : 15
13 : 30 ~ 13 : 45
15 : 00 ~ 15 : 15
16 : 30 ~ 16 : 45

(4) Modules and Lesson period

An academic year consists of two semesters, Spring semester and Fall semester. Spring semester consists of Spring A, Spring B, and Spring C modules. Fall semester consists of Fall A, Fall B, and Fall C modules.

Depending on the combination of modules, there are many different ways to implement the classes as shown in the table below. Therefore, some classes will be held on during the final examination period of other subjects.

		A module	B module	C module
AY 2020 Lesson period (Including Examination period)	Spring	Apr 27-May 29	May 30-Jul 3	Jul 6-Aug 7
	Fall	Oct 1-Nov 10	Nov 11-Dec 28	Jan 6- Feb 16
ABC (15-week classes) +Final Examination				
AB (10-week classes)+ Final Examination, C (5 weeks)				
A (5-week classes), BC (10 weeks) ※In the case of special circumstances, there are classes to be held on this module schedule.				
Final examination period for Spring A & B modules: Jun 29- Jul 3				
Final examination period for Spring A to C modules: Aug 3- Aug 7				
Final examination period for Fall A & B modules: Dec 22- Dec 28				
Final examination period for Fall A to C modules: Feb 9-Feb 16 (The term exam occurring on Feb. 11th, a substitute public holiday, will be held on Feb. 4th in advance.)				

Note: Some courses are offered as intensive courses, held during certain periods; e.g. summer session. Regarding the course schedule and other information, please check the course catalog or the university website.

Basically, the Final Examination Preparation Day is a day for conducting the examination for subjects that are completed only with A and C modules, and subjects not corresponding to this schedule are generally closed.-About the schedule will be announced in each subject such as whether to carry out the exam on that day, what period, etc. However, the Final Examination Preparation Day will not be set at Spring semester of AY 2020.

(5) Course Numbers

Each academic course has its own course number, which is assigned by subject areas or fields for the convenience of registration. Registration will occur by using course numbers.

(6) Standard Academic Year

Each course is scheduled to be taken at a specific academic year, taking into account the educational content and traits of each course. As a general rule, please take courses corresponding to your academic year in your program.

(7) Course Methods

Course methods can be lectures, class exercises, experiments, etc.,. There are courses that implement two or more methods. The different course methods in the course catalogue are listed below

Code	Course Type
1	Lectures
2	Class Exercises
3	Training/Lab Experiments/Practical Application
4	Lectures and Class Exercises
5	Lectures and Training/Lab Experiments/Practical Application

Code	Course Type
6	Class Exercises and Training/Lab Experiments/Practical Application
7	Lectures and Class Exercises and Training/Lab Experiments/ Practical Application
8	Graduation Thesis, Graduation Research, etc.
0	Others

(8) Classrooms

The following abbreviations specify classrooms and laboratories. (the last 3 digits are the classroom no.)

Example:

Classroom	Location
1D201	1D Bldg, 2nd Floor
2B507	2B Bldg, 5th Floor
3A403	3A Bldg, 4th Floor
4B211	4B Bldg, 2nd Floor
9L101	International Lecture Bldg , 1st Floor
9P209	9P Bldg (University Hall Bldg.C) 2ndFloor
CA 310	Center for Education of Global Communication (CEGLOC) Bldg.A, 3rd Floor

About the Classroom Information, please refer to the campus map (booklet) and university website. <http://www.tsukuba.ac.jp/campuslife/pdf/campusmap2020.pdf>

(9) Explanation of Remarks

“G-Course”

G-course indicates specially designated subjects for all the students in the University to acquire some of the abilities required to grow as global human resources.

The abilities required: (i) foreign language ability, (ii) abundant culture, International understanding, (iii) Communicative competence, (iv) Understanding of diversity, The utilization competency (v), Interdisciplinary thinking, (vi) Identity and confidence, (vii) Positive thinking and practical skills, (viii) Capable of self-expression, professional.

“CDP (Academic and Social) ”

Courses that contains helpful information for career development through professional education.

“JTP”

“Junior year at Tsukuba Program” It means all classes are taught in English.

“Lectures are conducted in ○○”

It means that the course will be taught in ○○ (Language).

“Identical to ○○”

It is the same course as ○○ (Course number). Subject number which you have to register differs depending on the affiliation you belong to. Please confirm the subject number when you register on the TWINS.

“Elements of gender (○○) ”

Subjects with this notation include gender-specific elements as follows

- (wear) The subject which needs changing clothes to a special wear, or the wear different for men's and women's.
- (equipment) The subject with equipment used is different for men and women.
- (contact) The subject that has physical contact with other students.
- (accommodation) The subject with lodging.
- (special rule / pair / team) The subject that have the special rules or making pairs/teams by gender.
- (other) The subject with gender-specific elements other than those mentioned above such as the difference of the standard value of physical fitness measurement, the gender of the participant is written in the entry of the Tsukuba Marathon, etc.